



# Policies

## Sixth Form Admissions Criteria 2021/22

Signed by  
Chair of Governors

Agreed by the Governing Body on 11<sup>th</sup> December 2017





## **HOLMES CHAPEL SIXTH FORM COLLEGE ADMISSIONS CRITERIA 2021/2022**

### **Entry Requirements**

The college offers Level 3 qualifications in the Sixth Form (A Levels, BTEC, Advanced Diploma and Applied Diploma).

The general guideline for the admission of students into the Sixth Form is that there is an appropriate pathway accessible to the student. The entry requirements for each pathway will vary. For students to follow a Level 3 course consisting of A Levels only, the minimum requirement is that students will have achieved at least 5 GCSEs at grade 5 or above. For students to be entered onto the combined pathway (combination of A Levels and A Level equivalent), students will have achieved a minimum of 5 GCSEs at grade 4 or above including English and Maths. For students to be entered on to a vocational only pathway (Non A Levels), students must have achieved 5 GCSE grades at 4 or above. In exceptional circumstances students with a grade 3 in Maths and/or English may be admitted onto this pathway if they are committed to resit Maths and /or English during Year 12. Some subjects have specific entry requirements. Minimum entry requirements are the same for internal and external applicants. Those who have a statement of special educational needs which names the school will be admitted. For more specific details of a subject entry requirements please see the prospectus via the website [www.hc6f.co.uk](http://www.hc6f.co.uk) and click on the Sixth Form tab. Telephone enquiries can be made to 01477 689500.

### **External admission number**

The School Admissions Code requires schools that set out to admit external candidates into the Sixth Form to have a published admissions number. The admission number for Year 12 is 25 students. This admissions number only refers to students joining the school for the first time and does not include students transferring from earlier year groups. Please note that admission to the College is not the same as admission onto individual courses, which may be full, or fail to attract sufficient numbers. In such cases, applications will be advised of alternative provision.

### **Application Procedure**

All applicants should register their intention to study at the Sixth Form College by using the application form. This can be found at [www.hc6f.co.uk](http://www.hc6f.co.uk) under Sixth Form.

Entry will not be determined by a formal interview, but an informal guidance meeting will be held to discuss options and advise students on appropriate course selections. However, a written/verbal reference may be sought from an external applicants' current school as to the suitability of the course or level being considered.



## Oversubscription

Where required the oversubscription criteria below will be applied to external applicants. Priority will be given in the following order:

Students in care also looked after students (LAC), and students who were looked after but ceased to be so by reason of adoption, a resident order or special guardianship order.

Students with a sibling at the school at the time of admission

Students in a Cheshire East school without Years 12 & 13  
Students in a Cheshire East school not offering the courses requested  
Students in any school without Years 12 & 13  
Students in any school not offering the courses requested

Where there is oversubscription in a category priority will be given to students living nearest the school as measured by a straight line. The distance, for admissions purposes, is measured using the straight line distance from the reference point of home to the main student entrance to the school.

## Appeals

Parents and students have the right to appeal against any decision refusing a Sixth Form place in a school. Appeals will be heard by an independent panel within 40 school days of the appeal being lodged with the school.

Prepared by: Mrs A Mottram  
Approved by the Governing Body:  
Signature:

*Christina M. Burgess.*

Name: Mrs C Burgess, Chair of Governors  
Date: 11<sup>th</sup> December 2017  
To be reviewed in 1 years  
Date for review: October 2018